

## Associate – Employee Engagement

### Company Profile:

[Samhita](#) collaborates with companies to develop impactful corporate social responsibility (CSR) initiatives. We shape strategies, design programs, facilitate implementation, and assess the impact of projects. We also work with foundations and donor agencies to bring multiple stakeholders together to address critical social issues collectively and on a large scale.

Our core technology platform, [Samhita GoodCSR](#), revolutionizes the execution and monitoring of social sector projects. GoodCSR has been developed in collaboration with [Collective Good Foundation](#) (CGF) and is supported by the Bill & Melinda Gates Foundation and the Tata Trusts.

We also work closely with CGF to provide comprehensive project management solutions in sectors such as healthcare, education, Water, Sanitation & Hygiene (WASH), and women's empowerment.

Samhita is looking for an Associate who will be responsible for the following activities:

### Job Description:

1. Works collaboratively with HR and management teams to improve employee engagement
2. The incumbent will work closely with the Senior leadership and will play a key role in designing and implementing the CSR strategy.
3. The incumbent will also be responsible to drive engagements, develop content, manage employee interactions and CSR engagements.
4. Key responsibility will include managing org wide events and internal brand building.
5. Develop key messaging for the delivery of the CSR programs and individual campaigns and initiatives.
6. Develop an integrated and ongoing internal communications plan to drive employee engagement and effective events.
7. Build and maintain key stakeholder relationships across the business, working with stakeholders to develop best practices in CSR
8. Drive employee engagement through CSR to create pride amongst employees and build a brand with a purpose.
9. Develop and an effective feedback mechanism and sharing platform
10. Achieve effective reach, attract attention, create awareness, interest, enthusiasm and active participation in the various initiatives to aid employee satisfaction & sense of belonging

### Skills required:

1. Three+ years of experience managing Employee Engagement function
2. Excellent communication skills
3. Strong project management skills managing complex, multifaceted projects resulting in measurable successes
4. Can work under minimal supervision

If you would like to take up this challenge, then kindly send your resume to [careers@samhita.org](mailto:careers@samhita.org)