

Associate Director – Research

[Samhita](#) collaborates with companies to develop impactful corporate social responsibility (CSR) initiatives. We shape strategies, design programs, facilitate implementation, and assess the impact of projects. We also work with foundations and donor agencies to bring multiple stakeholders together to address critical social issues collectively and on a large scale.

Our core technology platform, [Samhita GoodCSR](#), revolutionizes the execution and monitoring of social sector projects. GoodCSR has been developed in collaboration with [Collective Good Foundation](#) (CGF) and is supported by the Bill & Melinda Gates Foundation and the Tata Trusts.

We also work closely with CGF to provide comprehensive project management solutions in sectors such as healthcare, education, Water, Sanitation & Hygiene (WASH), and women's empowerment.

Our requirement:

Samhita is looking for an Associate Director - Research who needs to

1. Lead research studies for our clients
2. Expand the research practice by undertaking appropriate client acquisition activities with relevant stakeholders

Job Description:

A. Research

1. Use an appropriate and creative methodology to design and manage a research project, which may involve the use of quantitative and/or qualitative methods and may include both pilot and development work
2. Manage research projects, using evidences from research into strategy building for Samhita, developing and maintaining partnerships, monitoring CSR activities and working as part of group think tank
3. Apply a range of research techniques to gather relevant information, including document analysis, surveys, case studies and interviews
4. Skilled in Policy Analysis, Program Evaluation, Strategic Planning, and Research
5. Gather data by directing or carrying out fieldwork
6. Prepare, present and disseminate results, for example as a presentation and in a written report
7. Liaise with clients on all aspects of project management

B. Client Acquisition

1. Scope out and approach potential clients (companies and foundations) for research related business opportunities
2. Build strong evidence base, systematically measuring impact and analyzing this data to further the fund raising efforts, create a base for organizations strategy building and produce advocacy materials
3. Draft and send out timely proposals

Skills required:

1. 6+ years experience in using statistical packages such as SPSS, advanced Excel
2. Detail oriented, with strong analytical and problem solving skills
3. Willing to travel in remote locations of the country as per necessity
4. Strong IT skills, particularly with respect to Excel, Word and PowerPoint
5. Fluency in English and Hindi. Fluency in other languages, especially Marathi, will be an advantage

If you would like to take up this challenge, then kindly send your resume to careers@samhita.org